

~ MINUTES ~

REGULAR / SPECIAL MEETING ~ BOARD OF DIRECTORS

MARY WALKER SCHOOL DISTRICT NO. 207

July 17, 2017 ~ 6:30pm ~ Springdale, WA 99173

MEMBERS PRESENT	GUEST(S) PRESENT		MEMBER(S) ABSENT
Beckman, Diana (Vice-Chair)	Dodge, Kyle	Rydell, Kyle	Roy, Amy
Canfield, Jeffrey (Chair)	Gines, S.M. (Matt)	(Supt., Liberty SD)	
Scott, James	Holsten, Tina	Sulgrove, B.K. (Kim)	
Turner, Justyn	McIsaac, Sue	Sulgrove, Mary	
Jacka, Kevin (Secretary)	Palmer, Jaime	Wadlington, Bill	
	Rainey, Brandon	(Supt., Columbia SD)	
		Watts, Dwayne	

This Board meeting was called to order in the Mary Walker High School Library by J. Canfield at 6:40pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There were no changes to the Agenda.

The Board meeting was recessed at 6:42pm to conduct the Public Hearing.

PUBLIC HEARING

- 2016- 2017 Fiscal Budget Extension – presented by S. McIsaac and K. Jacka.
- 2017-2018 Fiscal Budget (all funds) – presented by S. McIsaac; planning to revise budget to include potential tractor purchase (up to \$50,000), and potential hiring of an Administrative-level Director to oversee SPED, Psychology, LAP and/or Title (up to \$50,000).
- Federal Grants: Title I, Title II, Special Education, Impact Aid, and all other federal grants –presented by S. McIsaac and K. Jacka.

Following a brief Q&A session, the Public Hearing was closed at 7:14pm, whereupon the ‘regular’ meeting re-convened at 7:15m.

APPROVAL OF MINUTES

D. Beckman made a motion to approve the Minutes of the June 19, 2017 Board meeting, as submitted; J. Scott seconded; motion carried.

BUSINESS MANAGER’S REPORT

S. McIsaac presented briefly on the following:

- Monthly Budget Report.
- Annual Audit – Update: still in progress.
- 2016-2017 Fiscal Budget Extension (Proposed) – refer to “Public Hearing”, above.
- 2017-2018 Fiscal Budget (Proposed) – refer to “Public Hearing”, above.
- Surplus Sale – beginning to compile list of items to declare as ‘surplus’.
- Summer Food Service Program – MWSD is hosting program this year; going well so far.

SUPERINTENDENT’S REPORT

K. Jacka reported briefly on the following:

- Federal Grants (Title I, Title II, Special Education, Impact Aid, and all other federal grants) – refer to “Public Hearing”, above; recommend approval.
- Resolution(s):
 - 16-05: A Resolution Increasing the Appropriation in the General Fund for the Fiscal Year 2016-2017 (i.e., 2016-2017 Fiscal Budget Extension) - recommend approval and adoption.
 - 16-06: Appropriation Level of Expenditures for the Fiscal Year 2017-2018 (i.e., Resolution for Fixing and Adopting the Fiscal Budget) – refer to “Public Hearing”, above; recommend approval and adoption.

- 2017-2018 Bids / Quotes Awards:
 - Propane Bid – 3 bids were received, opened and discussed (Ferrell Gas, Northern Energy Propane and CityService Valcon).
 - Milk Quote – 2 quotes were reviewed and discussed (Terry’s Dairy and Food Services of America).
- Staff Change(s):
 - Resignation(s): Mark Edwards (HS Football Asst. Coach) – recommend acceptance.
Stephanie Wilson (HS Cheer Coach) – recommend acceptance.
 - New Hire(s): Chantel Kessler (MS Volleyball Asst. Coach) – recommend approval.
Heidi Smith (MS Volleyball Head Coach) – recommend approval.
Kerry Wilson (K-5 Teacher; Title I/LAP) – recommend approval.
Mark Edwards (HS Football Head Coach) – recommend approval.
Stephanie Wilson (HS Cheer Coach) – recommend approval.
Crystal Miller (PK Teacher Asst./ParaPro) – recommend approval.
Micheal Silva (Structured Cabling Technician) – recommend approval.
Kevin Jacka (Lead Superintendent, The Rural Alliance) – no recommendation.
- Other:
 - District Communications Cabling / Wiring Project (B. Rainey) – work has begun; uncovered wiring issue from previous work completed by Ednetics (working to resolve this issue); network, POE, VOIP and security upgrades discussed, as well as timetable for inspections and completion.
 - Title I School Improvement Plan (SIP) – *Item tabled until Fall 2017.*
 - The Rural Alliance – Lead Superintendent (Kyle Rydell, Superintendent, Liberty School District; Bill Wadlington, Superintendent, Columbia School District; Jerry Dyar, Coordinator, The Rural Alliance-unable to attend) – Supt. Wadlington and Supt. Rydell address the Board to discuss The Rural Alliance’s need for, interviews for, and unanimous selection of Kevin Jacka for this position; MWSD will receive proceeds of a 3-year grant from The Bill and Melinda Gates Foundation intended to cover all costs of the program and reimburse MWSD for its involvement as well as Fiscal Agent fees; the position will report directly to the MWSD Board, at least twice yearly.
 - 2017-2018 Classified Salary Schedule – Discussion and/or revision (2.3% COLA) – *Item tabled until August 2017 Board meeting.*
 - Coaching (K. Dodge / D. Watts) – Fall sports parent meeting scheduled for August 10th, with practices beginning the same week; discussed desire for more funds for student athletes and coaching salaries (handout provided).
- Accounts Payable (July 2017).

○ Gen Fund #1	Warrant numbers	160362 through	160379	\$	30,639.81
○ Gen Fund #2	Warrant numbers	160414 through	160474	\$	125,036.00
○ ASB – K8 #1	Warrant number	160380		\$	326.93
- Payroll (July 2017).

○ (Regular)	Warrant numbers	160381 through	160413	\$	500,804.76
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PUBLIC FORUM

- B.K. Sulgrove thanked the Board for their efforts in reviewing the Classified Salary Schedule.

PLANNING AND DISCUSSION

- Bond 2019 – *Item tabled until a later date.*
- Superintendent Evaluation Process – *Item tabled until a later date.*
- Annual Retreat (Aug. 21st; 10:00am) and Regular Board Meeting (Aug. 21st; 6:30pm) – ‘Regular’ Board Meeting time changed to 5:30pm.
- 2017-2018 Board Meeting Schedule – Dec. 2017, Jan. 2018 and Feb. 2018 dates will need to be adjusted from 3rd Monday – perhaps Dec. 14th (2nd Thursday), Jan. 17th (3rd Wednesday) and Feb. 20th (3rd Tuesday) – *Item tabled until a later date.*

EXECUTIVE SESSION

As presiding officer, J. Canfield announced the intent of the Board to enter into an Executive Session not expected to exceed 60 minutes (per employee) for the purpose of reviewing the performance of one or more employees; the Board entered into Executive Session for this purpose at 8:27pm. The regular meeting re-convened at 9:12pm. No motions were made during the Executive Session.

BUSINESS

- J. Turner made a motion to approve the Federal Grants (Title I, Title II, Special Education, Impact Aid, and all other federal grants), as presented; J. Scott seconded; motion carried.
- J. Scott made a motion to approve and adopt Board Resolution No.16-05: A Resolution Increasing the Appropriation in the General Fund for the Fiscal Year 2016-2017 (i.e., 2016-2017 Fiscal Budget Extension), as presented and noted herein; J. Turner seconded; motion carried.
- D. Beckman made a motion to approve and adopt Board Resolution No. 16-06: Appropriation Level of Expenditures for the Fiscal Year 2017-2018 (i.e., Resolution for Fixing and Adopting the Fiscal Budget), as presented and noted herein; J. Turner seconded; motion carried.
- J. Turner made a motion to accept the resignation of Mark Edwards, as noted herein; J. Scott seconded; motion carried.
- J. Turner made a motion to approve the hiring of and accept the subsequent resignation of Stephanie Wilson, as noted herein, J. Scott seconded; motion carried.
- J. Scott made a motion to approve to approve the hiring of Chantel Kessler, Heidi Smith, Kerry Wilson, Mark Edwards, Crystal Miller, Micheal Silva and Kevin Jacka, as noted herein; J. Turner seconded; motion carried.
- J. Turner made a motion to accept the CityService Valcon, and award them the 2017-2018 school year Propane contract, as submitted; D. Beckman seconded; motion carried.
- J. Scott made a motion to accept the Terry’s Dairy quote, and award them the 2017-2018 school year Milk contract, as submitted; D. Beckman seconded; motion carried.

BILLS AND PAYROLL

- D. Beckman made a motion to approve the July 2017 Accounts Payable, as submitted; J. Scott seconded; motion carried.
- J. Scott made a motion to approve the July 2017 Payroll, as submitted; J. Turner seconded; motion carried.

OTHER BUSINESS

Nothing to report.

ADJOURNMENT

J. Scott made a motion to adjourn at 9:18pm; D. Beckman seconded; motion carried.

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Tina L. Holsten, Clerk

Board Secretary

Board Chair (or Vice-Chair)